

*ADMINISTRATION
MADE EASY!*

AS3

Administrative Solutions 3

From the Industry Leader

Writing administrative software for over 30 years!



Overview

- We are solely dedicated to the research, development, sales, and support of administrative software products.
- Our software for admissions, grades, scheduling, attendance, student accounts, financial aid, placement, housing, alumni, book sales, library, clients, and more has been installed in over 500 institutions.



Features & Benefits

- Integrated software modules allow information to pass from one system to another.
- Optional Student Portal links student information to your website!
- Time and effort saved by your staff can be used for working with prospects and students.



Applications

- Transcripts & Report Cards
- Advertising and Admin Rep Analysis
- Student Accounts, cash flow, payment plans
- Graduate and Employment Reports
- Document Reports & Document Scanning
- Applied / Unapplied Financial Aid Reporting
- Population Tracking, IPEDS, FISAP
- Clinical tracking for students & professionals
- And much more!



Track Your Leads!

- Prospect database & document scanning
- Entrance exam tracking
- Rep Scheduling & interviews logged
- Automated status tracking
- Note-taking
- Tickle date tracking
- Key Rep & management reports
- Lead source analysis
- High School visit tracking



Prospect Reports



AI-RPTR1
11/18/09

Rep Analysis Report
From: Start Thru: End

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Rep	Name	Leads	Apnt's	No-Show	ReSchd	Enroll	Start	Attend
ABC	Alfred B. Charles	47	31	0	0	11	5	5
BIL	Bill I. Learner	3	0	0	0	0	0	0
Grand Totals:		50	31	0	0	11	5	5

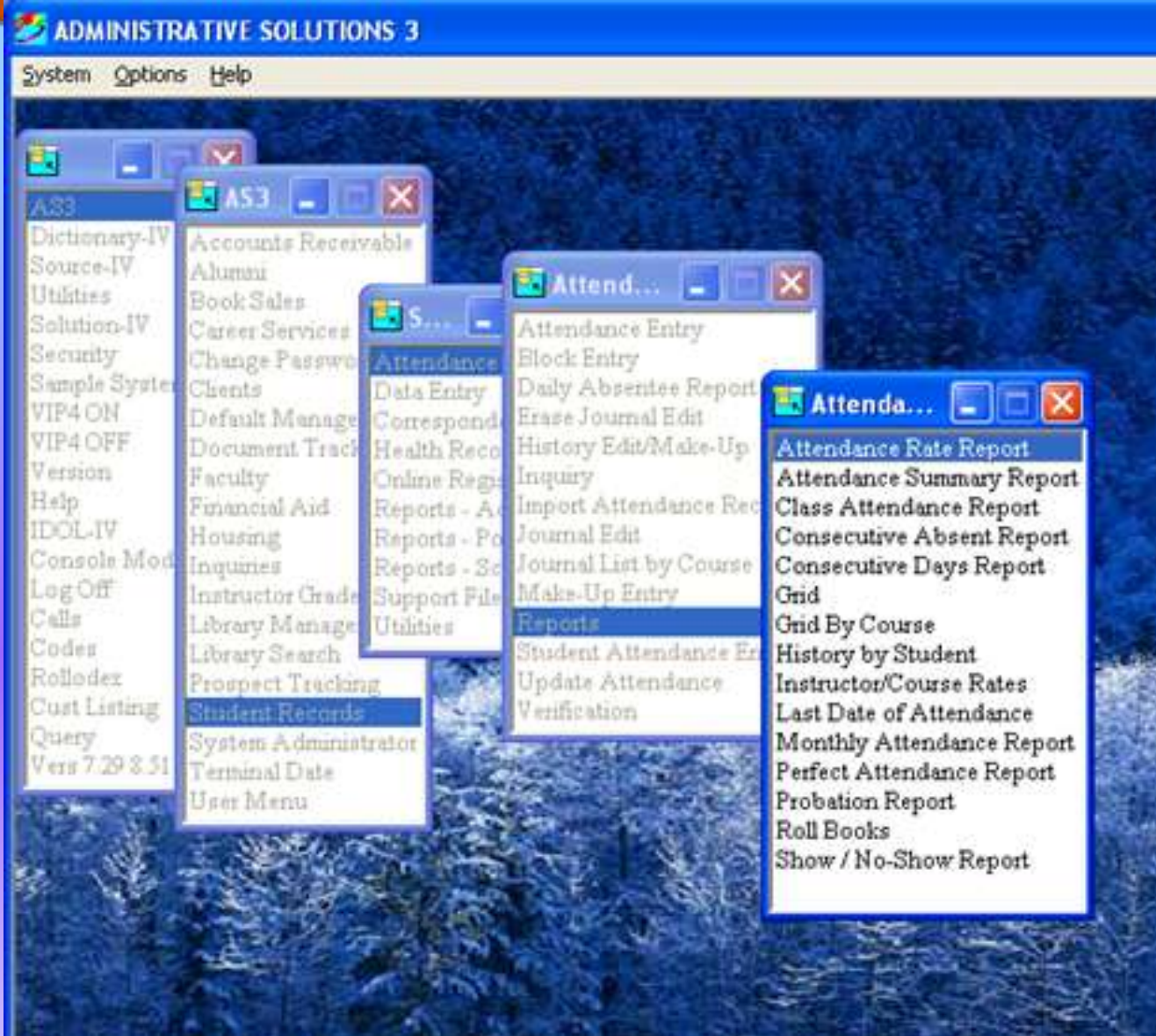


Attendance Tracking

- Up-to-the minute attendance.
- Know a student's attendance rate.
- LDA for student always available.
- LDA for each class available for every student.
- Attendance Transcript.
- Consecutive Days Absent Report.
- Consecutive Class Absent Report.
- Attendance Letters/Emails by exception.
- Attendance for Course and/or Instructor.
- Attendance probation tracking.

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Attendance Reporting





Absent Rate for your school

WORLD EDUCATION CORPORATION
123 State Street, New York, NY 11211
The AlaQuest School of Business

AI-RSRAR1
11/18/09

Attendance Rate Report
Attendance Rate Selected: 10%

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Student Name	Student ID	Major	Absent	-	MakeUp	=	Total Absent	Present	Absent Rate
Brown, Barry B	205		1.25		0.00		1.25	2.75	31.00%
Eights, Elmo E	8888888888		1.00		0.00		1.00	3.00	25.00%
Total Students:	2		2.25				2.25		28.00%
					0.00			5.75	



Specifications

- Windows XP / Vista / Windows 7
- Windows 2000, 2003, 2008
- Unix / AIX / Solaris / Linux
- Novell
- Oracle
- Multi-user (1-1,000's)
- ODBC-Compatible
- MS SQL

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Rich in Documentation!



- Documentation is included with the system.
- AS3 Manual is constantly maintained and made available.
- Each module has its own on-line help command to assist you immediately.



Availability

- Time is money! There is no need to wait during a lengthy purchase cycle.
- You can be processing student information within seven days of placing your order.
- Contact AlaQuest International via phone, fax, or email.



3rd Party FA Services and Interfaces

- Salliemae – for loans.
- Regonline – for online registration (optional).
- EDExpress – for Title IV.





Student Financial Aid

Disbursements File

100 The AlaQuest School of Business 03/21/02 TO

1-Student ID	999999999	Teststudent	Tommy	T
2-Award Year	2003			
3-Fund Code	STAF			
4-Award Number	01	13 Bank Code	1	
5-Disbursement	01	14 Guarantee Agency	UASC	
6 Comment	Spring Stafford 2001	15 Date Signed	01/03/01	
7 Disburse Amt	900.00	16 Date Certified	01/05/01	
8 Disburse Term	011	17 Bank Fees	100.00	
9 Exp Disb Date	01/04/01	18 Awd Ltr Date	01/04/01	
10 Period Start	01/04/01	19 Disb On Hold	N	
11 Period End	03/31/01	20 Override Hold	N	
12 Loan Number	2	21 Operator Code		
<hr/>				
22 Due to Account	800.00	26 Refund Due from Account	.00	
23 Paid to Account	.00	27 Refunded from Account	.00	
24 Date Paid		28 Date Refunded		
25 A/R Tran Number		29 A/R Tran Number		



F/A Unpaid Awards



AI-RFAUAI
11/18/09

Unpaid Awards Report

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Student Name and ID	Expected Disb Date	Status Code	Term	Fund	AY	Awd	Disb	Amount
Brandt, Richard D	12204 02/04/09	E	091	STAF	09	01	01	2500.00
Total for this student:								2,500.00
Teststudent, Tommy T	999999999 01/04/00 01/01/00	W	001 001	PELL STAF	00 00	01 01	01 01	2350.00 300.00
Total for this student:								2,650.00
Total Students Printed: 2			Grand Total:			5,150.00		

* Subtotals by Fund *

STAF	2800.00
PELL	2350.00



FA Payments Report

WORLD EDUCATION CORPORATION
 123 State Street, New York, NY 11211
 The AlaQuest School of Business

AI-RFAPR1
 11/18/09

Payments Report
 From: START Thru: END

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Student Name and ID

Student Name and ID	AY	Fund	Awd	Disb	Paid	Refunded	
Brown, Barry B	205	AY	Fund	Awd	Disb	Paid	Refunded
Paid 01/02/01 Refunded	011	09	PELL	01	01	2000.00	.00
Total for this student	Net Paid :		2000.00			2000.00	.00
Eights, Elmo E	888888888	AY	Fund	Awd	Disb	Paid	Refunded
Paid 06/01/00 Refunded	001	00	PERK	01	01	975.00-	.00
Paid 05/15/00 Refunded 09/01/00	002	00	PERK	01	02	2000.00	2000.00
Total for this student	Net Paid :		975.00-			1025.00	2000.00
Sutton, Harry H	204	AY	Fund	Awd	Disb	Paid	Refunded
Paid 02/04/00 Refunded	001	00	STAF	01	01	2375.00	.00
Total for this student	Net Paid :		2375.00			2375.00	.00
Teststudent, Tommy T	999999999	AY	Fund	Awd	Disb	Paid	Refunded
Paid 06/01/00 Refunded 09/01/00	001	00	STAF	01	01	1000.00	300.00-
Total for this student	Net Paid :		1300.00			1000.00	300.00-
Total Students Printed:	4	Net Paid:	4700.00			6400.00	1700.00



Student Account Card

A/R Inquiry

100 The AlaQuest School of Business 03/22/02 T1

Student 888888888 - Eights,Elmo E Tel# 928 374-9283

78 Green Street

Pottsville, PA 19882

F/A Cutoff Date 03/22/02

A/R Cutoff Date

Balance 925.00 Unpaid Financial Aid 7950.00 Major BUSMG

Payment Plan Balance Due 1059.28

Term (F5=All) A/R Balance for Term .00 Status A

F3=Hard Copy Or <Enter>

Unbilled Tuition & Charges 1170.00 Net Balance 5855.00-

Disbursements File

Award Year	Fund Code	Awa No	Dis No	Term	Exp Disb Date	Payment Amount	Refund Due	Paid	Refunded
2000	PERK	01	02	002	04/01/00	2000.00	.00	2000.00-	2000.00-
2000	STAF	01	01	001	01/01/00	900.00	.00	.00	.00
2000	STAF	01	02	002	04/01/00	1800.00	.00	.00	.00
2000	STAF	01	03	003	07/01/00	1700.00	.00	.00	.00
2000	STAF	01	04	004	10/01/00	1600.00	.00	.00	.00

Unapplied Awards shown in pop-up window!



Student Accounts

- Save hundreds of man hours
- Accuracy in numbers
- Complete tasks on time
- Automatic / Manual tuition billing
- Student payment plans
- Receipts for students
- Tuition adjustments
- And more!



Student Account View

AS3 Inquiry 100 **The AlaQuest School of Business** 03/24/02 TO

Student - Tel#

F/A Cutoff Date
A/R Cutoff Date

Balance Unpaid Financial Aid Major
Payment Plan Balance Due
Term A/R Balance for Term Status
(F5=All)

F3=Hard Copy Or <Enter>

Unbilled Tuition & Charges Net Balance

Accounts Receivable Transactions

Term Code	Date	Type	Number	Amount	A B	Comment	Refer. No.	Pay Plan
001	06/01/00	TU	F00531	1000.00-	Y	Stafford Payment		Y
001	09/01/00	TU	F00532	2000.00	Y	1ST STAFFORD REFUND		N
001	09/01/00	TU	F00533	3000.00	Y	2ND STAFFORD REFUND		N
001	10/13/00	BK	C00449	10.00-	Y	Books		N
001	10/20/00	SP	C00452	20.00-	Y	Student Payment		N
011	10/09/00	TU	C00445	300.00	Y	Tuition		N



Grade Point Averages by Credit and/or Clock Hours

- Transcripts
- Mid-Term Transcripts
- Report Cards
- Satisfactory Progress
- Degree Audit



Academic Records

Academic Records

100 The AlaQuest School of Business 03/24/02 T0

AS3

Student 999999999 - Teststudent, Tommy T Tel# 999 888-9999

Box 999

Term 99 Testwater Lane Major BUSMG Status E

011 Testville, TX 999991234

	GPA	Earned Creds	Earned Hrs	Attempt Creds	Attempt Hrs
Cum	2.33	9.00	180.00	12.00	240.00
Term	2.50	6.00	120.00	9.00	180.00

Academic Records

Term	Course Name	Course	SC	Grade	Start Date	End Date	Credit Hours	Clock Hours
11	Accounting I	ACC101	1A	D	01/02/01	09/09/09	3.00	60.00
11	English I	ENG101	1A		01/02/01	03/31/01	3.00	60.00
11	Computer PC'S I	PC101	1A	A	01/02/01	04/30/01	3.00	60.00



Academic Reports

- Transcripts & Report Cards
- Degree Audit
- Student, Instructor, & Room Schedules
- Satisfactory Academic Progress
- Repeated Courses
- Class Ranking
- Enrollment by Course
- New Enrollments
- Population Tracking / IPEDS
- Students by Status
- And much more!



Reports to Screen, PDF, or Printer

Reader - [TRANSCRIPT2.pdf]

Edit View Document Tools Window Help

Save a Copy Search Select 118% Help Search Web

Pages

The AlaQuest School of Business
28 Molasses Hill Road
Lebanon, NJ 08833
(908) 713-9399

Page Number: 1

Elmo Eights
78 Green Street
Pottsville, PA 19882

Student ID: 888888888
Date Printed: 11/17/09
Start Date: 01/04/00
Graduated:
Withdrew:
Re-Entry:

			Credits	Grade	Points
Program: Business Management					
Term: 001 Winter 2000 -----					
ACC101	Accounting I		3.00	A	12.00
ENG101	English I		3.00	B	9.00
MTH101	Math I		3.00	C	6.00
	Term Totals: GPA	3.00	9.00		27.00
	Cum Totals: GPA	3.00	9.00		27.00
	* Honors Roll				
	* President's List				
	* These comments can print by term on the transcript.				
Term: 011 Winter 2001 -----					
ACC101	Accounting I		3.00		0.00
ENG101	English I		3.00		0.00
LAW101	Law in the New Century		3.00		0.00
MTH101	Math I		3.00		0.00

Attachments

Comments

1 of 1



Our Customers Love Administrative Solutions 3



“The AlaQuest Software enables us to do things the way we want to do them. We don’t have to change the way we do business.” - James Agras, Triangle Tech, Pittsburgh, Pennsylvania.

AS3

- AS3
- Dictionary
- Source
- Utilities
- Solution-IV
- Security
- VIP4 ON
- VIP4 OFF
- Version
- Help
- IDOL-IV
- Console Mo
- Log Off
- Query
- Accounts Receivable
- Book Sales
- Career Services
- Change Passwor
- Clients
- Default Manager
- Document Track
- Faculty
- Financial Aid
- Housing
- Inquiries
- Instructor Grades
- Library Management
- Library Search
- Prospect Tracking
- Student Records
- System Administrator
- Terminal Date
- User Menu

- Car...
- Data Entry
- Corresponder
- Reports
- Support Files
- Utilities

- Available Jobs Report
- Candidate Listing
- Company Contacts
- Company Listing
- Company Personnel
- Company Profile Report
- Hired Report
- Job Matching Report
- Placed Report
- Placement Audit
- Verification Report
- Wages at Placement

Career Services





Graduates Placed Report



AI-RCSGP1
11/18/09

Graduates Placed Report

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Candidate Name	ID Number	Days Empl	Trn'd Field	Related Field	Non-Related	Grad Date
Major: ADVER Advertising						
Martin, Melvin M	383838383	3212	Y	N	N	12/01/00
Company: ALAQUEST AlaQuest International, Inc. Hired: 02/01/01						
Waiver:						

Totals for Major ADVER:

Graduates Not Hired	:	0	
Student Waivers	:	0	
Hired in Trained Field	:	1	
Hired in Related Field	:	0	
Hired in Non-Related Field:		0	
Outside Placement	:	0	
Total Graduates Hired	:	1	Placement Rate: 100%

Major: BUSMG Business Management

Apples, Tommy T	2	3335	Y	N	N	01/31/00
Company: 123456789 Atlantic & Pacific Tea Co. Hired: 12/01/01						
Waiver: 01/15/00 Military						



is an Open Database!

- Word
- Excel
- Access
- Crystal Reports
- Word Perfect
- MS SQL Server
- Oracle
- ...or any ODBC-compatible product will interface with your AS3 system.
- AS3 source code is included.



Interface to Microsoft!

The screenshot shows the Microsoft Access interface. The main window is titled 'Student Correspondence File : Table'. It displays a table with the following columns: ID_NUMBER, NAME, CARE_OF, STREET, CITY_ST_ZIP, and CITY. The data is as follows:

ID_NUMBER	NAME	CARE_OF	STREET	CITY_ST_ZIP	CITY
	Zachary Zero	Box 888	1000 Zebra Stre	Zantucky, AZ 7	Zantucky
000000002	Mable Binner	71 ROUTE 206	SOMERVILL, N		SOMERVIL
000000006	Clarence Jones	Mr. Harry Jones	488 Market Stre	Woodsville, NJ	Woodsville
000000008	Patricia Smith	88 Front Street	Pittstown, NJ 0		Pittstown
000000013	Sally Doe	Box 555	101 12 ST	Elizabeth, NJ 0	Elizabeth
001	Alma Alamo	Box 17	2153 Spring Str	Clinton, NJ 088	Clinton
01	Ben Malone				
100	Albert Apple	205 Pine Street	Pottsville, PA 1		Pottsville
1000	Max Smart	707 Seventh St	Walksville, NJ (Walksville
101	Sandy Hills	AlaQuest Intern	1128 Route 31 I	Lebano, NJ 088	Lebano
1012	Wilma Boyd	2002 Second Av	Clinton, NJ 088		Clinton
1013	Barry Brown	25 Baker Street	Clinton, NJ 088		Clinton
1014	Joe Abbott	Box 50	25 1st Street	Clinton, NJ 088	Clinton
1015	Jennifer Doe	Green Brook Ap	887 Second Str	Flemington, NJ	Flemington
1016	Harry Smith				
102	Kevin Beniamini	Box 25	288 Maple Aven	Tamaqua, PA 1	Tamaqua

At the bottom of the window, the status bar shows 'Record: 1 of 86' and 'Datasheet View'.



Mailings are a Snap!

A screenshot of the Microsoft Word application window titled "Word - Labels2". The window displays a mail merge table with three columns and three rows of recipient addresses. The interface includes a menu bar (File, Edit, View, Insert, Format, Tools, Table, Window, Help), a standard toolbar, a formatting toolbar (showing "Normal", "Times New Roman", "10", and bold/italic/underline options), and a drawing toolbar at the bottom. The status bar at the bottom indicates "Page 1", "Sec 1", "1/3", "At 0.5\"", "Ln 1", "Col 1", and various keyboard shortcuts like "PEC", "TPP", "EXT", "G+P", "WPH".

Zachary Zero Box 888 1000 Zebra Street Zantucky, AZ 77777	Mable Binner 71 ROUTE 206 SOUTH SOMERVILL, NJ 08876	Clarence Jones Mr. Harry Jones 488 Market Street Woodsville, NJ 08633
Patricia Smith 88 Front Street Pittstown, NJ 08987	Sally Doe Box 555 101 12 ST Elizabeth, NJ 07777	Alma Alamo Box 17 2153 Spring Street Clinton, NJ 08833
Ben Malone Box 7873 276 Marvin Gardens Atlantic City, NJ 08882	Albert Apple 205 Pine Street Pottsville, PA 12298	Max Smart 707 Seventh St Walksville, NJ 08876



Frequently Asked Questions:

- How soon can I be using AS3? - 7 Days.
- Does it cost an 'arm and a leg?' - No.
- How long has AlaQuest been in business? – Over 30 years!.
- Are updates and support available? - Yes.
- Does AlaQuest offer training, data conversions, and installation support? - Yes.

AS3

Contact AlaQuest Now!

You can reach us at:

- Telephone: 1-800-851-4581
- Email: alaquestsales@tbred.com
- Web Site: www.alaquest.com
- Fax: 1-908-713-9288
- Mail: AlaQuest International, Inc.
28 Molasses Hill Rd
Lebanon, NJ 08833

